

## Sample CUWiP Budget for Individual Site

This is a sample site budget only. The actual budget for a particular site will depend on local lodging and meal costs, the total number of students, the ratio of local to traveling students, the availability of local speakers, panelists and workshop leaders, and the need for local transportation.

Sample Item	Sample Budget
<b>Travel &amp; Lodging</b>	
-Students	\$12,500
-Speakers	\$2,400
<b>Meals</b>	\$10,350
<b>Local Costs</b>	
-Room Rental	\$500
-Audio Visual Needs	\$500
-Local Transport (shuttles, charter bus)	\$750
-Printing	\$250
<b>TOTAL:</b>	\$27,250

### Budget Justification

- Estimated 35 local students/site
- Estimated 100 traveling students/site
  - ~\$125 lodging cost/student for double occupancy room, two nights
- Estimated \$75 meal cost/student or speaker
- Estimated 3 invited speakers/site
- Estimated \$800 cost/speaker
  - ~\$500 travel
  - ~\$300 for lodging

When estimating student travel costs, keep in mind that in the last several years the majority of student travel has been supported by the students' home institution. Historically, 10-15% of students have requested travel support from the host sites. The APS will help with student travel costs for sites hosting large numbers of students needing travel support.